

REQUIREMENTS & INSTRUCTIONS ON TITLING YOUR TRAILER IN A COMPANY NAME

Thank you for choosing Ringo Hill Farms Equipment Company
for your trailer purchase for your business!

**To process your trailer purchase in the name of your business
we will need the following:**

1) A company letterhead authorizing the employee that is picking
up the trailer can act on behalf of your company.

A template & example of the wording for this letter can be found on our website!

2) A copy of the employee's valid drivers license front and back.

3) A copy of a valid insurance card for vehicle towing the trailer
off the sales lot with.

****Without these documents we will not be able to process your
trailer purchase in the company name.****

Please email your copies to Sales@RingoHill.com



**RINGO HILL FARMS
EQUIPMENT CO., INC.**

1624 Route 212 Quakertown, pa 18951 P: (610)-346-7340 Sales@RingoHill.com

EXAMPLE OF COMPANY LETTER HEAD FOR PURCHASING A TRAILER

Company Logo
or Name ----->

COMPANY LOGO

Company PHYSICAL address,
phone, web, etc. ----->

COMPANY INFORMATION *PHYSICAL ADDRESS, PHONE, WEB, ETC.

DATE <----- Date

Person who is picking
up the trailer ----->
Company Name ----->

To Whom It May Concern

PERSONS NAME is authorized to sign on behalf of our company
COMPANY NAME for the purchase of the trailer and all paper
work that is part of this transaction.

Thank you,

Signature ----->

Owner Signature

Owner of Company ----->

Owner Name
Owner

EXAMPLE